

**Disclaimer: This is not an official translation, the official text is the Italian
'Bando generale DIANET - 5^ integrazione'**

**ADMISSION ANNOUNCEMENT
TO THE Ph.D. PROGRAMMES
OFFERED BY THE
*UNIVERSITÀ DEGLI STUDI DI TRIESTE***

28TH CYCLE OF Ph.D. COURSES
7TH CYCLE OF Ph.D. SCHOOLS

**APPLICATIONS ARE ACCEPTED FROM
13 FEBRUARY TO 14 MARCH 2013
(new final deadline)**

AMENDED ON 04/03/2013: old date 11 march 2013 new date 14 march 2013

The notice of the official Italian text will be published on Gazzetta Ufficiale n. 59 - IV serie speciale - dated 31.07.2012.
The official Italian text is posted on the University Official Board no. 693 (Prot. 14258) dated 11.07.2012
For updates, please check the University web site: <http://www.units.it> → Ricerca → Dottorati di ricerca.

*La Segreteria
dei Dottorati di Ricerca
(Doctoral Registrar's Office)*

for contacts and opening hours see last page

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Il Fondo Sociale Europeo
in Friuli Venezia Giulia
Programma Operativo Regionale 2007-2015



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Rettorato e Direzione Generale
Sezione Ricerca e Dottorati
Ripartizione Dottorati

Decreto n. 92 - Prot. n. 1912.

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Oggetto: Admission announcement to the Ph.D. programmes offered by the Università degli Studi di Trieste (XXVIII ciclo - VII ciclo delle Scuole) – 5th supplementary announcement – DIANET Project

PLEASE NOTE THAT THE UNIVERSITY WEB SITE IS UNDER REVISION. THEREFORE SOME OF THE WEB PATHS INDICATED MIGHT CHANGE IN THE NEAR FUTURE. CHECK HERE FOR NEW LINKS AND PATHS.

**The relevant legislation is missing ; please refer to the official Italian text
OMISSIS/MISSING**

Art. 1 - ANNOUNCEMENT

The Università degli Studi di Trieste (hereafter Trieste University) announces public selection procedures for admission to the Ph.D. Courses (XXVIII ciclo) and Ph.D. Schools (VII ciclo):

Ph.D. School:

- **Humanities** (Attachment 8 DIANET)
For specific information please see the relative attachment.

Ph.D. Course:

- **Environmental Biology** (Attachment B DIANET)
For specific information please see the relative attachment.

This announcement can also be consulted on the University web site:
<http://www2.units.it/dott/en/> → Admission procedure.

The attachments are subject to continuous updating and any major changes as well as last updating date will be made evident. Please note that also the examination schedules and the number of funded and/or non-funded places are subject to variation.

Art. 1.1 – Requirements

Eligible candidates must hold, within the date of submission of the Project – according to the terms described under art. 2 - one of the following qualifications awarded by one of the Universities listed in the attachment “**University Network**”:

- a degree awarded by an Italian institution before the reform (D.M. 3.11.1999 n. 509);
- a “Laurea specialistica/magistrale” awarded by an Italian institution ex D.M. 3.11.1999 n. 509 and ff;
- an equivalent academic qualification awarded by a non-Italian institution;

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- an academic qualification awarded by a non-Italian institution of at least four years' duration, to be declared by the Academic Board as "equivalent for the sole purposes of admission to the Ph.D. Programme". The Board must verify that the qualification corresponds - in duration and contents - either to a "degree awarded by an Italian institution before the reform (D.M. 3.11.1999 n. 509)" or to a "Laurea specialistica/magistrale" degree awarded by an Italian institution ex D.M. 3.11.1999 n. 509 and ff.". An assessment (expertise) by third parties specialized in the recognition of foreign academic qualifications might be asked by the University, if necessary.

Candidates must also prove to meet, within the same date, the following requirements:

- their degree thesis must be experimental (to be assessed by the Board of Examiners);
- foreign citizenship (not Italian). In case of dual citizenship, one being Italian, this will prevail and therefore these candidates will be excluded from the selection (in accordance with Law 31/5/1995, no. 218, reforming the Italian system of private international laws, see art.19, paragraph 2);
- age not exceeding 40 years;
- residence in one of the areas listed in Attachment "Geographical Areas"; this requirement must be fulfilled also when the project starts

N.B. On registration (see art.5), non-EU candidates who have won a place must at least show the receipt proving that they have applied for a permit of stay unless they already have a valid one (for work or study/research purposes, for family reasons, as political refugees, or on humanitarian or religious grounds or similar, i.e. "protezione sussidiaria"). In case they have applied for permit renewal, they must show both the receipt and the expired permit, then show the new permit as soon as issued. Some useful info may be found in the Welcome Office FVG website: <http://www.welcomeoffice.fvg.it/common/are-you-a-non-eueea-citizen/student/entry-and-residence-procedure/permit-of-stay.aspx>.

If the candidate is already in Italy with a permit of stay for study or research purposes, in some cases s/he might need to go back to the country of origin and apply for a new permit of stay. Please contact the Police Office (Questura) for updated and official information.

The University is committed to providing a fair environment that embodies and promotes equality of opportunity.

Art. 1.2 – Scope

This announcement is aimed at enhancing the human potential for research, thus improving the Friuli Venezia Giulia scientific and academic system. This objective will be achieved through the research activities carried out by non Italian experts who will take advantage of the networks of the Alpe Adria Conference of Rectors, of the Danube area Rectors and of partner public and private bodies.

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The scholarships which will be offered to attend the Ph.D. will be co-financed by the European Social Fund - Operational Programme of the Region Friuli Venezia Giulia 2007/2013.

Art. 1.3 – Research project

Candidates must submit a two-year research project, that must be completed by April 30, 2015, The regular duration of the Ph.D. programme however is three years as usual.

The project **must** be carried out – for at least 90% of the period - in one of the scientific departments of Trieste University listed in the presentation (Attachment 8 DIANET or Attachment B DIANET). It may also be carried out – though only in part - at partner universities in the Friuli Venezia Giulia Region. Failure to do so will result in exclusion from the merit list.

The hosting Department shall support all project activities, and the teaching or research staff shall provide scientific tutoring. The **scientific tutor** of the Ph.D. student may not be a member of the permanent staff but s/he will have to ensure continuity of tutoring.

The remaining period can be spent at research institutions, eg in those within the Alpe Adria Conference of Rectors, in those within the Danube Area Rectors, or at other public or private bodies which have institutional relations with them, provided they are located in the area defined in the Attachment "**Geographical Areas**". All other research facilities in the Friuli Venezia Giulia Region are excluded.

The hosting institution will commit to make its facilities available and to provide tutoring to the Ph.D candidates during their research period through an official statement signed by its legal representative or proxy.

The Project must include the following information:

- research title;
- disciplinary scientific sector (SSD). The research must fall within the disciplinary scientific sector of the specific curriculum of the Ph.D. School or Course;
- Scientific Department and tutor;
- Description of the aims and objectives;
- Information on other partner research institutions involved in the project, if any;
- Description of the research and methods;
- Approximate time scheduling of the activities.

A project becomes effective only after it has been signed both by the recipient and by the scientific tutor of the hosting Department.

The documentation must be in Italian or in English. No other languages will be accepted.

The Project and its attachments are an integral part of the application form.

Art. 1.4 – Research results and patents

The results of the research projects, namely patents and industrial property rights achievable, as well as all related rights of economic exploitation, will belong to Trieste

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University, possibly in co-ownership with other research organizations involved in the specific project. In any case the relevant legislation will apply, in particular the legislative decree n. 30 of 10 February 2005 "Industrial Property Code" and subsequent amendments and additions, and the relevant Trieste University regulations. However, the right of Ph.D. students to be recognized as authors / inventors will not be affected.

The holders of the results will assure the widest possible dissemination, and mention that they have been funded by the European Social Fund - Operational Programme of the Region Friuli Venezia Giulia 2007/2013.

Art. 2–APPLICATIONS

2.1 - Applications

In order to be admitted to the selection, **eligible candidates must** apply, using the procedure described below.

The following documents should be delivered to Trieste University, starting from 13 February 2013 and not later than **14 March 2013**:

Amended on 04/03/2013: old date **11 March 2013** new date **14 March 2013**

- the application form addressed to "Magnifico Rettore dell'Università degli Studi di Trieste" (the Rector of Trieste University) available at <http://www2.units.it/dott/en/> → Admission procedure → Application forms → Paper application form.

Incomplete applications will not be accepted.

Qualifications and publications – if any – must be presented as shown in the "Presentation of Qualifications" section below;

- a photocopy of a valid ID card and a passport-sized photograph must also be enclosed. The application must be submitted as specified in art. 2.2. below.

An admission fee of €45 must be paid following the instructions that will be emailed to the address supplied by each candidate. Email will be considered as equivalent to an official notification.

The admission fee payment is a prerequisite for admission to the selection and must be paid by 18 March 2013 (it is not necessary to send receipt of payment to the Doctoral Registrar's Office).

Candidates coming from developing countries will pay € 14.62 only. A list of developing countries is at the bottom of the Taxes and Fees Announcement available at <http://www2.units.it/dott/en/> → Tax and fees → Tax and Fees Announcement.

After the deadline for applications, it will no longer be possible for a candidate to change the category of place and/or the study curriculum applied for.

In order to be admitted to the selection, applicants will have to comply with all the requirements below. Failure to do so will result in exclusion from the selection.

Non-Italian speakers can request further information on the registration procedure by email to helpdottorati@units.it Subject: "Registration procedure". If necessary, they can apply for a Skype session by emailing their request to helpdottorati@units.it Subject: "Skype request" until 6 March 2013. The Doctoral Registrar's Office will email

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back and arrange a Skype session. Candidates who break the appointment will have to apply for a new one. **No answers will be given by chat; Skype will not be used for general information.** Upon completion of the admission and enrolment procedures, all contacts will be erased.

2.2 - Submission of paper applications

Paper application forms including the attachments:

- Application ("Paper application form");
- research project, signed by the candidate and by the scientific tutor ("DIANET research form");
- qualifications list, signed by the candidate (see Art. 2.4) ("Qualifications List" form);
- if other research institutions are involved in the project, official statements of commitment signed by the legal representative/s or proxy ("DIANET Commitment to accept the candidate form")
- photocopy of a valid ID card

will have to be submitted in one of the following ways:

- directly to the Doctoral Office during office opening hours;
- by registered letter with notification of receipt to the Ripartizione Dottorati di Ricerca - Piazzale Europa,1 - 34127-TRIESTE). (please write on the envelope: "Application for the entrance examination to the Ph.D. Programme in.....");
- by private courier (please request a receipt). Applications must be delivered to the main university building between 8.00am and 1.00pm Mondays to Fridays;
- by fax (+39 040/558.3008) before midnight CET;
- by email to helpdottorati@amm.units.it (attaching the original documents duly scanned) by midnight CET (Central European Time) subject: "application for admission to the Ph.D. programme in". Each email must not exceed 5 Mb (including attachments), since the University mail server rejects heavier files (please zip or split accordingly);

N.B. - the date on the postmark **does not prove** respect of the deadline.

N.B. - applications sent to partner institutions or to the respective Departments of Trieste University will not be accepted.

Application is considered complete when the candidate signs either the entrance exam register or the registration form, if there is no entrance exam.

2.3 - Non Italian qualifications

Candidates who have been awarded a non-Italian qualification must send **by 14 March 2013** the following documents to the Doctoral Office; failure to do so will result in exclusion from the selection:

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1. a degree certificate plus a degree transcript and the thesis title, either in Italian or English;
2. curriculum vitae et studiorum
as well as (if available):
3. the Diploma Supplement, if the certificate was issued by a non-Italian university; a translation is not needed but the Diploma Supplement must be legalized. This

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document substitutes the official assessment of the qualification (“dichiarazione di valore in loco”)

OR

4. an official assessment of the qualification (“dichiarazione di valore in loco”). The official assessment of the qualification (“dichiarazione di valore”) should make it clear that in the country in which it was obtained, the degree allows access to a third-level course equivalent to a Ph.D. Programme. Non Italian degrees corresponding to a first-level Italian degree will not be accepted, even if they allow access to a doctorate in the country of origin. Candidates who are unable to provide the documentation required from their local Italian Embassy or Consulate by the deadline must in any case provide copies of the original documents translated into Italian or English before the deadline. However, before the final deadline for enrolment, the complete official documentation must be duly received; candidates who fail to comply will be excluded from the merit list.

If the course of study involved a first and second level degree (e.g. Bachelor + Master), documentation must be provided about both.

Candidates who have been awarded a Bachelor + a Master by an Italian University are not eligible for admission to a Ph.D. Programme.

The assessment of the qualification must mention the official duration of the programme, the final score of the diploma and where it lies on the scale of reference. Should these data be absent, the minimum score will be assigned and the candidate's final score will be affected.

The documents mentioned in 1. and 3. above must be legalized by the candidate's local Italian Embassy or Consulate and submitted before the deadline for registration (cf art. 5), otherwise the candidate will be excluded from the merit list.

The suitability of the candidate's academic qualification for the sole purposes of admission to the Ph.D. Programme will be assessed by the Academic Board. For these purposes, further documentation may be needed. A candidate may be excluded from the merit list if the Academic Board decides that his/her qualifications do not meet these requirements.

2.4 - Submission of qualifications

All candidates must send their certificates and full-text publications - together with a copy of the Qualifications List available at <http://www2.units.it/dott/en/> - Admission procedure – Application forms – Qualifications list - following the instructions given in the “Admission Information” section of the relevant attachment (one for each Ph.D. programme). They have to check and comply with the Absolute deadline for receiving certificates and the Addresses to which certificates should be sent.

If the Qualifications List form is not properly presented, the candidate's certificates and publications will NOT be assessed by the Board of Examiners. For the Board to be able to assess the content of publications, these need be provided in full-text form, preferably in the original or equivalent.

Whenever hard copies are requested, candidates should send them to the Doctoral Registrar's Office.

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This documentation may be given a score (for further information, check “Qualifications required/relative weight” for each single Ph.D. Programme in the relative attachment), or may simply be used by the Board of Examiners to better assess the candidate’s suitability and aptitude for research.

All documents presented either in person or by post are available for consultation in the respective Department and not in the Doctoral Office. They can be requested from 60 to 120 days after the merit lists have been published, but NOT afterwards, as they will be destroyed.

2.5 - General information

The University cannot be held responsible if candidates fail to receive timely information because the address they have provided in the application form is incorrect. Any change of address should be notified without delay. The University cannot be held responsible for postal/ telegraph errors or mishandling. In any case, communications will be sent to the postal or email address provided at the time of registration.

The list of eligible candidates as well as **the initial and/or intermediate assessments** will be posted on:

- the notice board of the Doctoral Registrar’s Office (*Segreteria dei dottorati di ricerca*), main University building (on campus) – left-hand wing - 2nd floor, Piazzale Europa, 1. - TRIESTE
- the web site: <http://www2.units.it/dott/en/>, click on Admission procedure (left frame) and then on: “Admission Announcement - Eligible Candidates” and select the “Eligible Candidates-Merit List” file corresponding to the Ph.D. programme you have applied for.

Applicants who are not listed have failed to meet the requirements, whereas all listed “eligible candidates” are **provisionally** admitted to the selection. Subsequent shortlists of candidates (with the initial/intermediate assessments) and finally the official merit lists, enrolment procedures and deadlines, will be added **at the end of the same file**.

On no grounds can admission fees be reimbursed.

Candidates who wish to apply for more than one Doctorate must fill in a separate application form for each Ph.D. Programme, and pay the registration fee for each application.

No other notification will be sent. Candidates who are not admitted can ask on what grounds they have been rejected by presenting a request in person at the Doctoral Office or by registered mail attaching an ID card with photo or by certified email only to ateneo@pec.units.it. NO explanations will be given to requests received in any other way (phone or personal email or from someone else’s email account).

N.B: - If a candidate lacks the necessary requirements s/he can be rejected at any time, even after completion of the admission procedure; in this case, a letter stating the grounds for exclusion will be sent by registered mail with notification of receipt

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- Only EU citizens can self-certify. Non-EU citizens can only self-certify degrees awarded by an Italian institution. In no case can the official assessment of qualification ("dichiarazione di valore") be self-certified. Other documentation/qualifications required (if any: see the instructions given in the "Admission Information" section of the relevant attachment of the relative Ph.D. programme) should be sent in the original, with an official legalized translation.

Art. 3–ADMISSION EXAMINATION

3.1 - Procedure

The admission procedure and scheduling of the admission examinations are officially notified in the attachments describing every Ph.D. Programme, which form an integral part of this Admission Announcement.

However, the schedule of the admission examinations may be subject to variation at any time. The website should therefore be checked regularly for possible changes in the examination dates.

The level of knowledge may be assessed against the Common European Framework of Reference for Languages, i.e. A basic, B independent, C proficient (see below):

level	description
A1	Can understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type. Can introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has. Can interact in a simple way provided the other person talks slowly and clearly and is prepared to help.
A2	Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.
B1	Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise whilst travelling in an area where the language is spoken. Can produce simple connected text on topics which are familiar or of personal interest. Can describe experiences and events, dreams, hopes & ambitions and briefly give reasons and explanations for opinions and plans.
B2	Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialisation. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Can produce

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	clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.
C1	Can understand a wide range of demanding, longer texts, and recognise implicit meaning. Can express him/herself fluently and spontaneously without much obvious searching for expressions. Can use language flexibly and effectively for social, academic and professional purposes. Can produce clear, well-structured, detailed text on complex subjects, showing controlled use of organisational patterns, connectors and cohesive devices.
C2	Can understand with ease virtually everything heard or read. Can summarise information from different spoken and written sources, reconstructing arguments and accounts in a coherent presentation. Can express him/herself spontaneously, very fluently and precisely, differentiating finer shades of meaning even in the most complex situations

3.2 – Examining boards

The comparative evaluation is made by the Board of Examiners, appointed according to the provisions of the University regulations for Ph.D. Programmes (see art. 7 *Regolamento in materia di Dottorato di ricerca* and *Regolamento generale per le Scuole di dottorato*).

All the Board members are listed in: <http://www2.units.it/dott/en/> → Admission procedure → Admission Announcement ... Board of Examiners.

Board members of the DIANET Project cannot be engaged in other related activities (eg scientific mentoring of candidates).

3.3 – Merit lists

After the selection process has been completed, the Boards of Examiners draw up the respective merit lists.

If two or more candidates get the same score, the deciding factors for awarding the scholarship shall be:

1. permanent residence abroad, in one of the areas listed in Attachment “**Geographical Areas**”;
2. age (the youngest candidate will be selected).

Merit lists will be made public only after the relevant Rectoral decree has been signed, and will be posted on:

- the notice board of the Doctoral Registrar’s Office (*Segreteria dei dottorati di ricerca*), main University building (on campus), left-hand wing - 2nd floor, Piazzale Europa, 1. - TRIESTE
- the web site: <http://www2.units.it/dott/en/>, click on Admission procedure (left frame) and then on: “Admission Announcement – Merit Lists” and select the “Merit Lists” file corresponding to the Ph.D. programme you have applied for.

The procedure and deadlines for registration are specified below each list.

Merit lists and enrolment deadlines published on the web site are to be considered as official communications.

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Candidates who have been awarded a scholarship will be informed through a registered letter with acknowledgment of receipt.

Candidates who have received a positive assessment may request a provisional declaration after the merit lists have been published.

Merit lists will be available on the web site for 120 days.

Art. 4 - REGISTRATION AND VACANCIES

The academic year of the Ph.D. Programmes coincides with the solar year.

The present Ph.D. cycle corresponds to the academic year 2012/2013 and normally starts on 1 January 2013.

If a Ph.D. Programme starts later, owing to lengthy admission procedures, the Doctoral student must make up the period elapsing between January 1 2013 and the actual date of commencement of the Ph.D. Programme by the end of the first year.

Students cannot be enrolled at more than one university at the same time, or on more than one course of the same university at the same time. A student is no longer enrolled on a university course only if s/he has officially given up her/his enrolment in writing or else if s/he has been awarded a degree. Enrolment on non-medical specialization courses or other courses can be suspended for the entire duration of the Ph.D. Programme, in compliance with the respective regulations. Students can be enrolled on joint Ph.D programmes in case of a joint supervision of the Doctoral thesis (where a joint supervision agreement has been signed with the partner University).

Candidates who have been awarded a place on more than one Ph.D. Programme must opt for one only.

Successful candidates must apply for registration and pay the regional tax **before the deadline and following the procedure for registration** to be found specified below each list.

On registering, **non-EU citizens** must have a valid **permit of stay** (for work or study purposes, for family reasons, as political refugees, or on humanitarian or religious grounds or similar, i.e. "protezione sussidiaria") or the receipt which shows the permit of stay has been applied for and, in case they have applied for permit renewal, they must show both the receipt and the expired permit, then show the new permit as soon as issued. In case of delivery by mail, they have to attach the copy of the document true to the original.

Successful candidates who have not presented their registration applications by the deadline (to be defined) will be considered to have **refused the offer** and the places left vacant will be made available to other eligible candidates.

Candidates who hold a non-Italian qualification who have not yet provided the documentation in the final form required, i.e. the original certificates officially translated and legalized by their local Italian Embassy or Consulate (see art. 2.3), must in any case provide them before the final deadline for enrolment. Candidates who fail to comply will be excluded from the merit list.

On completion of the registration process, the Ph.D. Programmes will start. Please check the website for the starting dates: go to <http://www2.units.it/dott/en/> - Admission procedure – **Actual dates of commencement.**

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In case of refusal by a successful candidate, the place left vacant will be offered to other eligible candidates selected from the list in order of merit and according to the evaluation of the Academic Board - within a month of the official starting date of the programme. In this case they will be personally notified their official commencement date, which is obviously delayed.

Research activities cannot start before the official date of commencement fixed by the Academic Board. From this date, students with a funded place will be entitled to receive their scholarship.

4.1 - Places left vacant

Successful candidates who fail to complete registration by the deadline are considered to have refused the place offered, and any candidate making a false declaration is automatically excluded. Places left vacant will be allocated to other eligible candidates selected from the list in order of merit.

If there are vacancies available after all the winners have registered, they will be assigned to those who have passed the exam in merit list order. See details below:

1. vacancies, i.e. funded or non-funded places, will be published on the website after the deadline for registration;
2. eligible candidates who rank higher in merit list order will have to register according to the notice published on <http://www2.units.it/dott/en/> Admission procedure – Eligible candidates – Merit lists;
3. candidates who rank lower in merit list order may declare that they are willing to register if extra vacancies become available by filling in the form downloadable at <http://www2.units.it/dott/en/> Admission procedure/Possible new registrants within the deadline;
4. possible new registrants who fail to do so within the deadline will lose the right to register.

After the deadline for registering, if there are still vacancies available, eligible candidates who have declared their willingness to register will be listed on the website and will have the right to register.

No personal notification will be made.

Art. 5 - SCHOLARSHIPS

Scholarships cannot be assigned to students who have made any previous use of another scholarship, not even for one year, to attend a Doctorate. Students cannot accumulate the scholarship with research fellowships (according to Law 449/97 and ff. - art. 22 Law 240/10) nor with any other scholarship of any nature, except for those granted by national or foreign institutions to cover for study periods abroad, necessary to integrate the students' research activity.

Scholarships are allocated on the basis of comparative evaluation of merit and according to the order established in the merit list.

Students who have been awarded a scholarship should fill in the relevant form <http://www2.units.it/dott/en/> Scholarships/ Confirmation of the Scholarship.

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The registration form contains detailed information about the necessary requirements.

These include self-certifying within the deadline stated in the Taxes and Fees Announcement that their gross annual income will presumably not exceed € 16,160 in the fiscal year in which the scholarship will be paid (2013).

Students must also undertake to provide a copy of their income tax returns for that same year as soon as available.

The scholarship is separate and does not make up part of the above-mentioned income limit.

A similar procedure is required for the second year of attendance.

If the tax return indicates that the student has exceeded the maximum limit, the scholarship will be suspended, and the student will have to refund the payments so far received. Payments due for refund will refer solely to that year in which the scholarship was misappropriated.

No self-certification or copy of tax returns is necessary in the third year of course.

The normal annual scholarship amounts to € 13,638.47 gross (from the academic year 2012/2013, i.e. solar year 2013 onwards), less compulsory national insurance contributions.

Students with a funded place will be entitled to their scholarship starting from the first day of the official month of commencement, but they will have to refund the payments unduly received in case they do not make up for the period of non-attendance. Scholarships will be paid in monthly instalments; the first instalment will be actually received at the end of the second month of official activity.

At the end of the first year, the Academic Board will assess the research activity. A positive assessment implies that the student has made up for the period elapsing from Jan. 1st to the official date of commencement and therefore is entitled to receive the previous instalments of the scholarship (from Jan 1st until the month preceding the official month of commencement). Please note that these instalments will be added up to the December instalment.

The scholarship daily amount, during the third Ph.D. year, may be increased by 50% in case of study or research periods abroad (except at partner institutions).

The “maximum number of months to be spent abroad during the time of the doctoral School/Curriculum/Course” in no way implies a partial/complete funding of the scholarship increase.

Scholarships are officially assigned upon a decree by the “Dirigente di settore”, i.e. the manager in charge.

Art. 6– ENTRANCE AND TUITION FEES, REGIONAL TAX

The regional tax (or any other fee due) has to be paid every year in compliance with the “*Taxes and fees announcement*”, which Ph.D. students are required to check each year.

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Art. 7–STUDENT RIGHTS AND OBLIGATIONS

7.1 – Student obligations

Doctoral students should regularly check the Doctoral web page (<http://www2.units.it/dott/en/>) for updates (deadlines for enrolling in subsequent course-years, applications for fee reductions, requirements for conferment of the degree, etc). The Registrar's Office does not send students these updates by post: the only personal notifications are urgent administrative issues affecting individual doctoral careers. **All communications via email will take place using the students' institutional email accounts provided by the University.**

Attendance on the Doctoral courses is compulsory, and the student is obliged to pursue study and research activities on a continuous basis, according to the instructions laid down by the Academic Board and the tutor/supervisor, and in compliance with an approved schedule.

Doctoral students will have to comply with the behavioural code of conduct of the hosting body and partner institutions if any. They will also have to meet the terms of the activities scheduled in the project and spend at least 90% of the period in the Region Friuli Venezia Giulia.

The status of doctoral student is incompatible with full-time employment, unless special permission is obtained from the Academic Board on the understanding that the work commitment is not prejudicial to the study and research activity; in any case, a job with an open-ended contract where annual earnings exceed the above-mentioned maximum limit.

The Academic Board may suspend or expel a Doctoral student from the course if they assess that the student achievements are below standard requirements.

The statement "maximum number of months to be spent abroad" does in no way guarantee that the Academic Board will offer this opportunity to the students enrolled.

Doctoral students also have to submit to the University:

1. every three months: an activity report, signed by both the doctoral student and the scientific tutor, twenty days after the end of the trimester at the latest;
2. every year: a detailed activity report, signed by both the doctoral student and the scientific tutor, thirty days after the end of the year at the latest;
3. at the end of the project: the final report, signed by both the doctoral student, the scientific tutor, and any other tutor involved, thirty days after the end of the project at the latest. The final report must provide evidence that the aims and objectives have been reached. It must also highlight any adjustment to the research proposal, while proving that these adjustments have not hindered the research outcomes.

7.2 – Premature cessation of the Project

In case of premature cessation of the project, doctoral students will not have to reimburse the instalments of the scholarship received until that date, only on the following grounds:

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- a. permanent health problems, certified by a public health institution, that prevent the Project activities (the certificate must be officially translated into Italian);
- b. serious family reasons that prevent the Project activities, provided they are duly certified (the certificate must be officially translated into Italian);

Scholarship holders will have to attach the relevant certificates (a or b) to the request of premature cessation of the Project.

If the premature cessation of the Project is due to other reasons than those listed above, scholarship holders shall lose the right to the European Social Fund scholarship and shall have to reimburse all the instalments received until that date.

Scholarship holders who fail to meet the requirements and to achieve the aims and objectives stated in art. 7.1., which hinder the continuation or success of the Project, shall have to reimburse all the instalments received until that date.

7.3 – Suspension of the Project

The Project and the payment of the scholarship can be suspended only on the following grounds: serious health problems, pregnancy/maternity, military service. Scholarship holders shall have to submit a request for leave of absence, duly certifying the reasons (the certificate must be officially translated into Italian). The Project can restart at the end of the suspension. It shall have to be completed, however, before 30 April 2015.

Scholarships will not be suspended for absences not exceeding one month in a course year.

Art. 8 – AWARD CONFERMENT

At the end of the Ph.D. Programme, students sit an examination in which they must demonstrate the attainment of results of scientific significance by presenting and defending their own written dissertation or project.

The Boards of Examiners for the final examination are appointed for every Doctoral School / Course in compliance with the University regulations.

Candidates have to self-archive their theses and abstracts (in Italian and in a foreign language, when authorized) in the University Institutional Repository “*OpenstarTs*” <http://www.openstarts.units.it>

The Italian National libraries will then harvest the theses and the abstracts from the institutional repository “*OpenstarTs*”, which is also the archive for the University General Library. The theses are then made available to the public by the National Libraries in compliance with current legislation.

The Institutional Repository “*OpenstarTs*” is an open archive, i.e. interoperable; it provides the widest possible dissemination and visibility to the works deposited, in fulfilment of the “Berlin Declaration on Open Access to Knowledge in the Sciences and Humanities” (http://oa.mpg.de/files/2010/04/berlin_declaration.pdf) undersigned by this University.

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Candidates may put their theses under a “one-year embargo” by specifically requesting this option, in which case their theses will become accessible to the public one year after defence.

The process and deadlines for applying for the final examination are publicized every year in a special University announcement.

Art. 9–ACCESS TO DOCUMENTS, HANDLING OF PERSONAL DATA AND PERSONS RESPONSIBLE FOR THE ADMINISTRATIVE PROCEDURE

The personal data necessary for this selection procedure will be handled (also electronically) in compliance with art. 13 D.Lgs. 196/2003. They may be also be collected and used for statistical purposes by the Italian Ministry of Education, University and Research.

Since these data are essential in order for the merit lists to be drawn up, applicants cannot deny access to them, otherwise they will be excluded from the selection. However, applicants are guaranteed right of access to their own data (cf art. 7 D.Lgs. 196/2003).

Applicants have the right to access all documents regarding the selection process (cf D.P.R. 184/2006).

The Rector is officially entitled to data handling. The Head of the “Sezione Ricerca e Dottorati” (Research and Doctorate Department) is officially responsible for data handling. The Head of the “Ripartizione Dottorati” (Doctoral Office) is officially in charge of the administrative procedure (cf L. 241/90 and ff).

The Doctoral Office is in charge of the admission procedures. This Announcement will be listed in the University general registry of decrees.

The full-text publications received by the applicants will only be used for the evaluation and selection procedure required for admission to the Doctorate.

Art. 10 - FINAL INFORMATION

For further information, please refer to the current relevant laws and University regulations regarding Doctoral Courses and Doctoral Schools and check the website <http://www2.units.it/dott/en/> - General information.

The list of the Doctorates offered by Trieste University is also available at <http://www.almalaurea.it>

The username and password used for the application procedure are valid to access the online services, as well as the institutional email account. Please note that the Ph.D. Office will notify all the relevant information to **institutional email accounts only**.

For cases in which a delay is acceptable, the University Academic Boards have decided on a fine of € 30 (for delays of up to 20 days) and of € 100 (for delays exceeding 20 days).

Doctoral office enquiries

Info/contacts

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**Rettorato e Direzione Generale
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<p>Doctoral Registrar's Office: Segreteria Dottorati di ricerca: Main University building (on campus) – right-hand wing - 2nd floor, Piazzale Europa, 1 - 34127-TRIESTE (tel. +39 040/558.3182 email: dottorati@amm.units.it) Reservation tickets are needed for office enquiries (dispenser on the same floor as the office - opposite the lift). Tickets are available for half an hour before and after opening hours.</p> <p>Opening Hours:</p> <ul style="list-style-type: none"> - Mondays from 3:15 to 4:15 pm/until ticket-holders have been seen - Tuesdays, Thursdays and Wednesdays from 9:00 to 11:00 am/until ticket-holders have been seen <p>Phone Helpdesk: operating from from Mondays to Thursdays from 12:00 am to 1:00 pm (except during holiday closures); the phone number is +39 040/558.3182</p> <p>Periods of Closure: Every Friday – for closing days around public holidays, please check. http://www2.units.it/dott/en/ - Notice Board</p>	<p>web: http://www2.units.it/dott/en/ telephone: +39-040.558.3182 fax: +39-040.558.3008 email: dottorati@amm.units.it email (for help with applications): helpdottorati@amm.units.it</p>
<p>Deadline overview</p>	
<p>Deadline for applications: by 13 February 2013 Admission fee payment: by 18 March 2013 Admission examinations: see the relevant attachments (Doctoral Schools / Doctoral Courses)</p>	<p>Registration: by the deadlines shown at: http://www2.units.it/dott/en/ below the merit lists (see: Eligible Candidates/Merit list) Re-allocation of vacant places: for details and deadlines please check http://www2.units.it/dott/en/ below the merit lists (see: Eligible Candidates/Merit list)</p>

Trieste, 28 January 2013

THE RECTOR
(Prof. Francesco Peroni)

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Attachment "University Network"
LIST OF ELIGIBLE UNIVERSITIES
(cf. Art 1.1 of the Announcement)

CITY

ALBANIA

Universiteti i Shkodrës "Luigj Gurakuqi"	<i>Shkodra</i>
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AUSTRIA

Karl-Franzens Universität Graz	<i>Graz</i>
University of Music and Performing Arts Graz	<i>Graz</i>
Graz University of Technology	<i>Graz</i>
Alpen Adria Universität Klagenfurt	<i>Klagenfurt</i>
Donauuniversität Krems	<i>Krems</i>
Montanuniversität Leoben	<i>Leoben</i>
Johannes Kepler Universität Linz	<i>Linz</i>
University of Salzburg	<i>Salzburg</i>
Hochschule für Musik und darstellende Kunst "Mozarteum" in Salzburg	<i>Salzburg</i>
University of Bodenkultur Wien	<i>Wien</i>
University of Wien	<i>Wien</i>

BOSNIA-HERZEGOVINA

University of Mostar	<i>Mostar</i>
University of Tuzla	<i>Tuzla</i>
University of Sarajevo	<i>Sarajevo</i>

BULGARIA

University of Rousse	<i>Rousse</i>
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CROATIA

University of Dubrovnik	<i>Dubrovnik</i>
Josip Juraj Strossmayer University	<i>Osijek</i>
University of Pula	<i>Pula</i>
University of Rijeka	<i>Rijeka</i>
University of Split	<i>Split</i>
University of Zadar	<i>Zadar</i>
Center for Academic Development and Cooperation (CADAC)	<i>Zagreb</i>
University of Zagreb	<i>Zagreb</i>

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CZECH REPUBLIC

Masaryk University	<i>Brno</i>
Technical University Brno	<i>Brno</i>
Palacký University	<i>Olomuc</i>
Charles University Prague	<i>Prague</i>
Czech Technical University	<i>Prague</i>
Czech University of Agriculture	<i>Prague</i>
Tomas Bata University in Zlin	<i>Zlin</i>

GERMANY

Otto-Friedrich Universität Bamberg	<i>Bamberg</i>
Katholische Universität Eichstätt	<i>Eichstatt</i>
Universität Regensburg	<i>Regensburg</i>
Universität Ulm	<i>Ulm</i>

HUNGARY

Andrássy Gyula Universität Budapest	<i>Budapest</i>
Central European University	<i>Budapest</i>
Corvinus University of Budapest	<i>Budapest</i>
Eötvös Loránd University	<i>Budapest</i>
Semmelweis University of Medicine	<i>Budapest</i>
University of Pécs - Janus Pannonius Tudományegyetem	<i>Pécs</i>
Sopron , Nyugat-Magyarországi Egyetem, Sopron - University of West Hungary	<i>Sopron</i>
Pannon University of Veszprém	<i>Veszprem</i>

KOSOVO

University of Prishtina	<i>Prishtina</i>
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ITALY

Free University of Bozen/Bolzano	<i>Bolzano</i>
University of Bergamo	<i>Bergamo</i>
University of Brescia	<i>Brescia</i>
University of Ferrara	<i>Ferrata</i>
Polytechnic Institute of Milan	<i>Milano</i>
Catholic University of Milan	<i>Milano</i>

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University of Milan	<i>Milano</i>
University of Padova	<i>Padova</i>
University of Parma	<i>Parma</i>
University of Pavia	<i>Pavia</i>
University of Modena and Reggio Emilia	<i>Modena</i>
University of Trento	<i>Trento</i>
Ca' Foscari University of Venice	<i>Venezia</i>
University IUAV of Venezia	<i>Venezia</i>
University of Verona	<i>Verona</i>

ROMANIA

Vasile Goldis Western University of Arad	<i>Arad</i>
University of Pitești	<i>Arges</i>
Romanian University of Sciences and Arts "Gheorghe Cristea"	<i>Bucarest</i>
"Babes-Bolyai" University	<i>Cluj</i>
USAMV Cluj-Napoca	<i>Cluj</i>

SERBIA

Megatrend University	<i>Belgrade</i>
University of Belgrade	<i>Belgrade</i>
University of Nis	<i>Nis</i>
University of Novi Sad	<i>Novi Sad</i>

SLOVAKIA

Comenius University	<i>Bratislava</i>
Constantine the Philosopher University Nitra	<i>Nitra</i>
The Slovak Agricultural University in Nitra	<i>Nitra</i>
University of Prešov	<i>Presov</i>
Alexander Dubček University of Trenčín	<i>Trencin</i>
Trnava University	<i>Trnava</i>

SLOVENIA

University of Primorska	<i>Koper</i>
University of Ljubljana	<i>Ljubljana</i>
University of Maribor	<i>Maribor</i>
University of Nova Gorica	<i>Nova Gorica</i>

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UKRAINE

Odessa National I.I. Mechnikov University	Odessa
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Attachment “Geographical Areas”
LIST OF ELIGIBLE GEOGRAPHICAL AREAS OF RESIDENCE
(cf. Art 1.1 of the Announcement)

ALBANIA (Shkodër region)
AUSTRIA
BOSNIA-HERZEGOVINA
BULGARIA
CROATIA
CZECH REPUBLIC
GERMANY (Baden-Wurtemberg, Baviera Lander)
HUNGARY
KOSOVO
ITALY (Veneto, Trentino AA, Lombardia, Emilia-Romagna region)
ROMANIA
SERBIA
SLOVAKIA
SLOVENIA
UKRAINE (Odessa region)

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